SENDING

Postage Meters Standard and Express Parcels Up to 5kg

Pay for postage as you need it

- National flat rate postage for each speed and size category for items up to 5kg
- National Flat rate postage determined by size category if using AP Packaging or by weight category if using Own Packaging
- Manage your postage efficiently via the one payment channel
- Receive a discounted rate on postage (up to 4% discount)*
- Plus a 2.5%* rebate on the postage value every time your meter is reset

1 Buy satchels ahead of time or use own packaging

Buy online at shop.auspost.com.au

2 Select the speed and size (AP Packaging) or weight (Own Packaging)

All Flat Rate Satchels have a maximum weight of 5kg and are eligible for 'If it Packs it Posts' sized based on national flat rate pricing. If using Own Packaging flat rate postage is based on the items weight tier.

Express Post	Parcel Post
Next business day within the Express Post delivery network**	2+ business days#

Using AP Packaging - Select size

S | M | L | XL

Using Own Packaging - Select weight

.5kg | 1kg | 3kg | 5kg

If using Own Packaging for items up to 5kg National flat rate postage will be determined on weight category - Packed items weight is determined on actual or cubic weight - whichever is greater.

3 Apply postage meter imprint, Australia Post tracking label and Dangerous Goods declaration

Tracking labels and Dangerous Goods declarations are available in bulk at no charge. They are available at a Post Office near you.

Tip: Where possible place all labels within satchel sleeve for greater protection.

4 Add features: Signature on Delivery and/or Extra Cover

Signature on Delivery and Extra Cover are optional features and can be purchased at a Post Office near you.

5 Lodge your parcel

a. Over the counter; or
b. in a street posting box; or
c. arrange a pick up in select locations.^

Contact your meter supplier for more information or visit **auspost.com.au/postagemeters**

Australia Post

*Prices and discounts are subject to change. **Next business day delivery is only available within the Express Post next business day delivery network. Visit auspost.com.au/expresspostnetwork for more details.#Our regular parcel service delivers in 2 or more business days. Delivery times will vary depending on lodgement and destination points. For more information on delivery times to your area, visit auspost.com.au/domesticdeliverytimes^Additional charges apply for pick-up services. Not available in all localities. The pick-up service provides parcel pick-up from the sender address and lodgement into the Australia Post delivery network. Subsequent parcel delivery will then occur based on the postage services you have purchased.

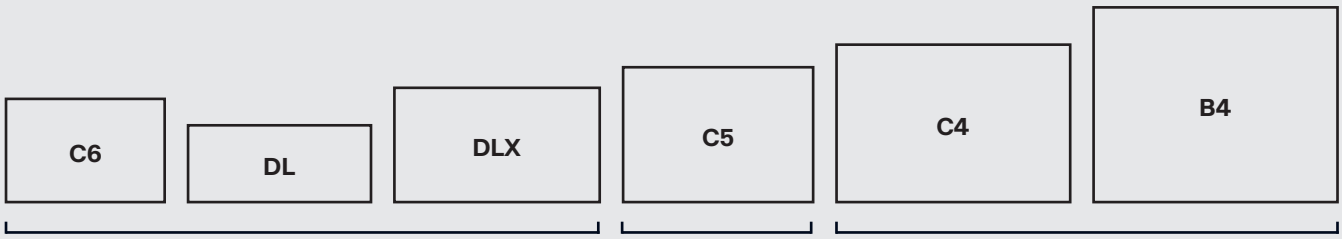
SENDING

Postage Meters Express Post Letters

Features

- Use your own envelopes
- National flat rate postage for each size category
- The ideal choice for delivery of your urgent letters and documents##
- Guaranteed next business day delivery within the Express Post delivery network**
- Plus a 2.5%^^ rebate on the postage value every time your meter is reset

1 Select the Express Post Letters service based on the size you want



Small Refer to current prepaid Express Post DL (110x220mm) window face envelope price

Medium Refer to current prepaid Express Post C5 (162x229mm) envelope price

Large Refer to current prepaid Express Post B4 (250x353mm) envelope price

Refer to **auspost.com.au/expresspostletters** for the current Express Post Prepaid envelope rates.

2 Apply postage meter imprint, Australia Post tracking label

Tracking labels are available in bulk at no charge. Collect from Post Office near you.

3 Add features: Signature on Delivery and/or Extra Cover

Signature on Delivery and Extra Cover are optional features and can be purchased at a Post Office near you.

4 Lodge your letter

a. Over the counter; or
b. in a street posting box; or
c. arrange a pick up in select locations.^

Contact your meter supplier for more information or visit **auspost.com.au/postagemeters**

Australia Post

##Documents only. Maximum thickness 20mm and maximum weight 500gm. **The national next business day Express Post network operates between all capital cities (except Darwin and in Perth CBD only) and some major centres. Visit auspost.com.au/ExpressPostNetwork ^^Prices and discounts are subject to change. ^Pick-up not available in all localities. The pickup service is not a courier service. We will pick up your envelopes from the address you'veentered and send them through the Australia Post delivery network. Additional charges may apply for pickup service.